



## **Communications Officer (Canada Summer Jobs)**

hours/week

8 Week Contract

Start date to be negotiated

CCRC (Community Counselling & Resource Centre) is a charitable, community-based agency that has served the Peterborough community for more than 65 years.

We are currently seeking a **Communications Officer**. This is an 8-week contract position with start and end dates to be determined, reporting to the Manager of Fundraising, Communications & PDAN (Peterborough Domestic Abuse Network). The starting salary is **\$21.65** per hour.

**As a Canada Summer Jobs funded position, the following eligibility criteria for candidates apply:**

- Youth must be between the ages of 15 and 30 years of age at the start of the position
- Be legally entitled to work in Canada
- International students are not eligible

The Communications Officer will support the overall communication needs of the organization, drafting graphics, flyers, posters, brochures and scheduling items to promote events, programs and services for the organization.

*Committed to developing an inclusive workplace in the community we serve, CCRC encourages people of all cultures, genders, gender expressions, sexes, sexual orientations, religions, abilities, ages, races and ethnicities to apply for this position.*

Please apply in confidence to Sarah Bass, Manager - Fundraising, Communications & PDAN by submitting a resume and cover letter by email at [sbass@ccrc-ptbo.com](mailto:sbass@ccrc-ptbo.com). If you require accommodation or assistance with your application, please advise. **Applications are due May 1, 2025 at noon.**

*A United Way Member Agency*