



Program Manager: Professional Counselling & Employee Assistance Programs Job Posting

CCRC (Community Counselling & Resource Centre) is a charitable, non-profit, community-based agency that has served the Peterborough community for almost 65 years. With 20 staff assisting over 5,500 households annually, CCRC helps people maintain and secure housing, strengthen relationships and gain control of their finances.

CCRC is seeking an energetic, people-oriented Program Manager for its Professional Counselling and Employee Assistance Programs.

Responsibilities in this role include developing and managing programs to meet community needs, seeking and managing funding and partnerships, representing the program and the agency in the community, developing and supervising a staff team and acting as the primary agency resource on clinical issues.

The successful candidate will have sound knowledge of clinical presentations, proven experience in program development, management and staff supervision, excellent communication and interpersonal skills, a proven commitment to social justice and knowledge of Peterborough City and County demographics, needs and services.

Qualifications for this position include an M.S.W. or equivalent; current registration with the OCSWSSW or CRPO; a minimum of five years clinical experience; and, preferably a minimum of five years management experience.

The successful candidate will report to the Executive Director and hold an important role on CCRC's Leadership Team. This is a full-time position, beginning ASAP. The starting salary is \$63,209 annually, with 5 weeks vacation, extended health benefits and employer paid RRSP or TFSA contributions. Currently this position is a blend of remote and in-person work in our Peterborough office with the expectation of full in-person work when provincial guidelines relating to COVID-19 allow.

Please see www.ccrcc-ptbo.com under "About" for details. Applications are due to Kirsten Armbrust, Executive Director, **by email to** karmbrust@ccrc-ptbo.com by March 2, 2021.

Committed to developing an inclusive workplace in the community we serve, CCRC encourages people of all cultures, genders, sexual orientations, religions, abilities, ages, political affiliations, races and ethnicities to apply for this position.

If you require an accommodation anytime throughout the hiring process or for additional information please contact Kirsten Armbrust, Executive Director at karmbrust@ccrc-ptbo.com. We thank all applicants for your interest; only those selected for interviews will be notified.

