



Job Posting
Program Manager:
Housing Resource Centre, Credit Counselling Services
and Community Service Order Programs

CCRC (Community Counselling & Resource Centre) is a charitable, non-profit, community-based agency that has served the Peterborough community for more than 60 years. With 25 staff assisting over 6,500 households annually, CCRC helps people maintain and secure housing, strengthen relationships and gain control of their finances.

CCRC is seeking an energetic, people-oriented Program Manager to lead and manage its Housing Resource Centre (HRC), Credit Counselling Services (CCS) and Community Service Order (CSO) Programs.

Responsibilities include developing and managing HRC, CCS and CSO programs to meet community needs, seeking and managing funding sources and partnerships, integrating services to best meet client needs, representing the managed programs and the agency in the community, marketing and managing programs to the community, and developing and supervising a cohesive staff team.

The successful candidate will have sound knowledge of HRC, CCS and CSO programs, proven experience in program development, management and staff supervision, excellent communication and interpersonal skills, a proven commitment to social justice and knowledge of Peterborough City and County demographics, needs and services.

Qualifications for this position include an M.S.W. or equivalent; registration with appropriate Colleges, if applicable; a minimum of five years' experience with related community programs and, preferably a minimum of five years management experience.

The successful candidate will report to the Executive Director and hold an important role on CCRC's Leadership Team. This is a full-time position, beginning April 29, 2019. The starting salary is \$60,700 annually.

Please see www.ccrcc-ptbo.com under "About" for details. Applications are due to Casey Ready, Executive Director, at cready@ccrc-ptbo.com by March 1, 2019.

Committed to developing an inclusive workplace in the community we serve, CCRC encourages people of all cultures, genders, sexual orientations, religions, abilities, ages, political affiliations, races and ethnicities to apply for this position. If you require an accommodation anytime throughout the hiring process or for additional information please contact Casey Ready, Executive Director at cready@ccrc-ptbo.com

We thank all applicants for your interest; only those selected for interviews will be notified.